

EAR Services	Description		Fee Please Tick (/)
Service 1 (Clerical Check)	A check of all clerical procedures which lead to us issuing a result. This includes making sure: <ul style="list-style-type: none"> • all parts of the exam paper have been marked • marks have been recorded/added up correctly • special consideration has been applied (where appropriate) • the grade boundaries have been applied accurately Candidates' marks or grades can go up, down or stay the same.	<input type="checkbox"/>	IAL – RM84.00
Service 2 (Review of marking)	A check that our examiners have marked externally assessed components correctly. This includes: <ul style="list-style-type: none"> • the clerical check (EAR1) service • a review of marking of units/components by a senior examiner Candidates' marks or grades can go up, down or stay the same.	<input type="checkbox"/>	IAL – RM348.00
ATS	post review of marking photocopy script	<input type="checkbox"/>	IAL – RM93.00

I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature of candidate: _____

Date: _____

PAYMENT OPTIONS

Payment can be made by debit or credit card. Please email the complete EAR form to info@britishcouncil.org.my and we will provide you with a link to make payment after reviewing your application.

Completed application form is to be submitted by hand/email to the office which you are registering to sit the examination as shown below:

British Council Ground Floor, West Block Wisma Selangor Dredging 142C Jalan Ampang 50450 Kuala Lumpur Tel. No.: 03 2723 7900 Fax No.: 03 2713 6599 E-mail: info@britishcouncil.org.my	British Council Penang Centre Wisma Great Eastern Suite 3A.1 & 3A.2 25 Light Street 10200 Penang Tel. No.: 04 263 0330 Fax No.: 04 263 3262 E-mail: penang@britishcouncil.org.my
Counter Opening times: Tuesdays to Saturdays 10.00 am to 5.00 pm	Opening times: Tuesdays to Saturdays 10.00 am to 5.00 pm
www.britishcouncil.my	
https://www.cambridgeinternational.org/	

For official use only

Amount Paid		Date of Payment	
Receipt Number		Registered By	